



Visitors are welcome  
at the College,  
and our website,  
[www.hcc.commnet.edu](http://www.hcc.commnet.edu)

Administrative offices are open from 8:30 am until 4:30 pm Monday through Friday. Some offices are open evenings. Other evening hours are available by appointment. Hours of the summer session are published in the summer session class schedules. The evening Division is open until 9:30 pm when classes are in session.

### Catalog Information

While every effort has been made to ensure the accuracy of the information provided, Housatonic Community College reserves the right to make any changes at any time without prior notice. The College provides catalog information solely for the convenience of the reader and, to the extent permissible by law, expressly disclaims any liability that may otherwise be incurred. The catalog cannot be considered as an agreement or contract between individual students and the College or its administration.

Cover illustration by Joe DiLeonardo, HCC art student

<b>General Information</b> .....	332-5000
<b>Automated Information</b> .....	332-5200
<b>Academic Matters</b>	
Academic Dean .....	332-5061
<b>Administrative Matters</b>	
President .....	332-5224
<b>Academic Support Center</b>	
Assistant Director .....	332-5043
<b>Admissions, Catalogs</b>	
Director of Admissions .....	332-5100
<b>Art Museum</b>	
Museum Director .....	332-5052
<b>Center For Business &amp; Industry</b>	
Director .....	332-5056
<b>Continuing Education</b>	
Coordinator.....	332-5150
Office .....	332-5057
<b>Counseling, Personal and Student Development</b> .....	332-5097
<b>Dean of Students</b> .....	332-5183
<b>Disabilities Support Center</b>	
Coordinator.....	332-5018
<b>Evening Programs</b>	
Evening Division.....	332-5050
<b>Financial Aid</b>	
Director of Financial Aid.....	332-5047
<b>Library</b> .....	332-5070
<b>Media Relations</b>	
Public Information.....	332-5229
<b>External Events</b>	
Coordinator.....	332-5058
<b>Payment of College Charges</b>	
Business Manager.....	332-5004
<b>Records and Transcripts</b>	
Registrar.....	332-5088
<b>Services for Students</b>	
Director, Learning Support.....	332-5098
<b>Special Services</b>	
Director.....	332-5035
<b>Student Activities</b>	
Coordinator, Student Life.....	332-5094
<b>Women's Center</b> .....	332-5268

### Program Contacts

<b>Ronald Abbe</b> .....	332-5131
Coordinator, Art Program	
<b>Sheila Anderson</b> .....	332-5145
Chair, Developmental Studies	
<b>Barbara Dolyak</b> .....	332-5105
Coordinator, Nursing	
<b>Reisa Fedorchuck</b> .....	332-5107
Director, Physical Therapist Assistant	
<b>Joan Gallagher</b> .....	332-5118
Chair, Business Administration Department	
<b>Marie Geelan</b> .....	332-5240
Coordinator, Cooperative Education	
<b>Joyce Gerber</b> .....	332-5162
Coordinator, Early Childhood Education	
<b>Phyllis Gutowski</b> .....	332-5106
Director, Clinical Laboratory Sciences	
<b>Edward Keane</b> .....	332-5165
Coordinator, Human Services	
<b>Scott Empric</b> .....	332-5147
Coordinator, Writing Across the Curriculum	
<b>Maureen Maloney</b> .....	332-5163
Chair, Behavioral & Social Sciences	
<b>Samantha Mannion</b> .....	332-5168
Coordinator, Criminal Justice & Government	
<b>Michele Reed</b> .....	332-5214
Director, Occupational Therapy Assistant	
<b>Maria Roche</b> .....	332-5149
Coordinator, English as A Second Language	
<b>Geoffrey Sheehan</b> .....	332-5270
Coordinator, Theater Arts	
<b>Peter Ulisse</b> .....	332-5140
Chair, Humanities	
<b>Shirley Zajdel</b> .....	332-5155
Chair, Mathematics/Science	
<b>Jessica Wolf</b> .....	332-5169
Coordinator, MERGE Mental Health; Advisor, Children and Youth Mental Health	

For individual program advisors, please see the Student Handbook.



HCC alumna Susan Sharp installs her exhibition in the Burt Chernow Galleries.



# HOUSATONIC COMMUNITY COLLEGE

900 Lafayette Boulevard  
Bridgeport, Connecticut 06604-4704

CATALOG 2002-2003

[www.hcc.commnet.edu](http://www.hcc.commnet.edu)



# CONTENTS

Information .....	inside front cover
Calendar .....	3
About Housatonic.....	4
Mission of the College .....	4
Continuing Education .....	4
Business & Industry Services.....	4
Accreditation .....	5
Connecticut Community College System Mission.....	5
Admissions .....	6
Fees & Financial Information .....	9
Financial Aid .....	10
Academic Procedures.....	13
Grading .....	14
Academic Services .....	16
Library.....	16
Cooperative Education.....	16
Graduation .....	17
Student Services & Activities .....	21
SOS - Student Online Services.....	22
Housatonic Museum of Art.....	23
Degree Programs.....	25
Certificate Programs.....	52
Course Descriptions .....	62
People .....	104
Board of Governors .....	104
Board of Trustees .....	104
Regional Advisory Council .....	104
Board of Directors, HCC Foundation .....	104
Program Advisory Committees .....	105
Administrators, Faculty and Staff .....	106
Index .....	118

# CALENDAR 2002 • 2003

## FALL 2002

Registration and Orientation	Monday & Tuesday, August 26 & 27 Thursday, August 29 Tuesday, September 3
College closed	Monday, September 2
Classes begin	Wednesday, September 4
Late registration	Wednesday, September 4 - Tuesday, September 10 (closed Saturday & Sunday)
Last day for enrolled students to register & add open courses without special permission	Tuesday, September 10
Professional Staff Day - no classes	Friday, September 20
Last day to drop courses and receive automatic "W"	Tuesday, October 15
Mid Term grades due from faculty	Wednesday, October 23
Last day to complete "I" grades from Spring, 2002 and Summer, 2002	Tuesday, November 12
Last day to drop courses	Tuesday, November 26
Thanksgiving Holiday (no classes)	Wednesday, November 27 - Sunday, December 1
College closed	Thursday, November 28
Classes resume	Monday, December 2
Last day of classes	Friday, December 13
Final exams	Saturday, December 14 - Friday, December 20
Final grades due from faculty	Monday, December 23
College closed	Wednesday, December 25

*No classes September 21 and November 27 - December 1*

## WINTER 2002

Classes begin	Thursday, December 26
New Year's Day - College closed	Wednesday, January 1
Last day of classes & exams	Thursday, January 16

## SPRING 2003

Registration and Orientation	Monday & Tuesday, January 13 & 14 Thursday & Friday, January 16 & 17
College closed	Monday, January 20
Classes begin	Tuesday, January 21
Late registration	Tuesday, January 21 - Monday, January 27 (closed Saturday & Sunday)
Last day for enrolled students to add open courses without special permission	Monday, January 27
President's Day - College closed	Monday, February 17
Last day to drop courses and receive automatic "W"	Monday, March 3
Mid Term grades due from faculty	Wednesday, March 12
Last day of classes before Spring Break	Sunday, March 16
Spring Break	Monday, March 17 - Sunday, March 23
Classes resume	Monday, March 24
Last day to submit incomplete work from Fall, 2002 and Winter Session, 2002	Monday, April 7
Easter Holiday	Thursday, April 17 - Sunday, April 20
College closed	Friday, April 18
Last day to drop courses	Monday, April 21
Reading Days (no classes)	Tuesday & Wednesday, May 6 & 7
Last day of classes	Monday, May 12
Final exams	Tuesday, May 13 - Monday, May 19
Final grades due from faculty	Wednesday, May 21
Memorial Day - College closed	Monday, May 26
Commencement	Thursday, May 29

*No classes February 17, March 17 - 23, April 17 - 20 and May 6 & 7*

## SUMMER 2003

Session I (8-weeks)	Monday, June 2 - Thursday, July 24
Session II (1st 5 weeks)	Monday, June 2 - Thursday, July 3
Session III (2nd 5 weeks)	Monday, July 7 - Thursday, August 7
College closed	Friday, July 4

# HOUSATONIC COMMUNITY COLLEGE

## ROLE AND SCOPE

Housatonic Community College serves an eleven-town area in Southwestern Connecticut, centering around the City of Bridgeport, Connecticut's largest city. A member of the Connecticut Community-Technical College system, the College was founded in 1967. In 1997, the College moved to its present site in downtown Bridgeport with a state-of-the-art campus. The Housatonic Museum of Art and Sculpture Garden are part of the teaching mission of the College. With nearly 4000 works in the collection, and over 500 displayed throughout the building, the museum offers lectures, demonstrations, and changing exhibitions in the Burt Chernow Galleries.

Housatonic is accredited by the New England Association of Schools and Colleges and the Board of Governors for Higher Education of the State of Connecticut.

In response to community and student need and desire for personal enrichment, Housatonic offers Associate degree programs in preparation for transfer to four-year institutions, as well as occupationally-oriented Associate degree and Certificate programs. Short-term, non-credit courses, seminars and workshops, as well as targeted student services also help satisfy community and personal enrichment needs. These programs prepare students for employment, and advancement in business, industry, allied health, early childhood education, natural sciences, computer arts and information systems, and human services.

Housatonic strives to provide high quality, accessible instructional and student services within an environment of mutual respect among faculty, staff, and students. These services are provided through an open-door admissions policy, at low cost in a variety of settings, and through a variety of methods and approaches.

Special support services responding to student and community need include disabilities support services, career and transfer counseling, a TRIO grant-funded program for disadvantaged students, academic support and tutoring, library facilities and instruction, English as a Second Language programming, and an array of student activities, including The Women's Center.

The student body continues to grow and reflect the diversity of the service region. Changes in student ages, educational goals, racial, ethnic, social, and economic diversity are responded to with flexibility and responsible adjustment in programs and services.

Outreach to the local community is part of the mission of the College. Non-credit courses, seminars, cultural events, and forums are designed to respond to specific learning needs and to stimulate community dialogue. Non-

credit offerings focus on the rapidly changing nature and requirements of the workplace, as well as needs for personal enrichment.

Business and Industry Services assists local businesses and institutions to train and update the skills of their workers. The Southwest Area Health Education Center, hosted by the College, seeks to improve health care delivery and services to the under-served populations in Bridgeport and the surrounding towns.

## HOUSATONIC'S MISSION

Our purpose at HCC is to empower all individuals to develop to their full potential. We are committed to lifelong learning for all. As a knowledgeable and dedicated faculty and staff, we work together with students in a learner-centered, supportive, and stimulating environment. We prepare students to participate in, and contribute responsibly to, our global society.

We strive for:

- Affordable, accessible, and high-quality higher education;
- Sensitivity to students with diverse backgrounds, needs and goals;
- An intellectually active and culturally rich environment that features the largest art collection of any two-year college in the country;
- A state-of-the-art campus with up-to-date technology and facilities designed to serve students, community groups, and local businesses;
- A vital liberal arts foundation to help students to develop creativity, critical thinking, and problem-solving skills;
- Certificate, training, and Associate programs for transfer to baccalaureate institutions, for specific job and employment skills, and for personal enrichment;
- Comprehensive student support services that work proactively with students for their success;
- Active partnerships with the community, businesses, and other educational institutions.

## ACADEMIC GOALS

Housatonic Community College is a two-year comprehensive community college authorized to award the Associate in Arts and Associate in Science degrees. Students are prepared to continue their education, and to transfer their credits to four-year institutions throughout the country. The career programs of the College prepare graduates for technical and semi-professional occupations in business, industry and the health services that ordinarily require

no more than two years of collegiate study. All career curricula include a core of studies in liberal and general education as well as technical and occupational courses.

The College also offers a broad variety of certificate programs and program options to prepare students for employment or advancement in business, industry, allied health, and public service organizations. Special support services designed to help students succeed include Writing Across the Curriculum Center, Bilingual Transitional Program, a program for those with disabilities, a Special Services Program for the Disadvantaged, and free tutoring.

A highly qualified and committed faculty and staff provide these support and instructional services primarily at the main campus and other sites within the service area to meet educational needs.

## Continuing Education

Housatonic sponsors Continuing Education, non-credit courses, seminars, cultural events, and forums designed to respond to specific learning needs of the citizens of its service area and to stimulate community dialogue. The majority of Continuing Education offerings are created to enhance the career potential of local citizens and often focus on the rapidly changing requirements of the workplace. For more information about Continuing Education programs, visit the website at [www.hcc.commnet.edu](http://www.hcc.commnet.edu) or call (203) 332-5057 or (203) 332-5150.

## Business and Industry

Service to the community is also provided by the Housatonic Community College Center for Business and Industry Services, which is part of the Business and Industry Services Network of Connecticut's community colleges. The network provides a state-wide link between business, industry, government and higher education. Housatonic's Center for Business and Industry Services offers a full range of education and training programs to meet the needs of business and industry in the region.

The Center offers needs assessments, customized training and retraining, on-site education and training including courses on specific topics, seminars and workshops, degree and certificate programs (credit and credit-free), distance learning, and grant writing assistance.

For information call the Center at (203) 332-5056.

## ORGANIZATION

Housatonic Community College is one of 12\* regional community-technical colleges in Connecticut. Each serves specific geographic areas and each offers some specialized degree and certificate programs.

The system was established under Public Act 330 enacted in 1965 and amended in 1989 when the separate community college and technical college systems were merged. One governing board, the Board of Trustees of Community-Technical Colleges, and one central administrative office oversee the 12 institutions.

\*Currently the institutions are: Asnuntuck (Enfield), Capital (Hartford), Gateway (New Haven), Housatonic (Bridgeport), Manchester (Manchester), Middlesex (Middletown), Naugatuck Valley (Waterbury), Northwestern (Winsted), Norwalk (Norwalk), Quinebaug Valley (Danielson), Three Rivers (Norwich), and Tunxis (Farmington).



Photograph by John Walsh, HCC student.

*Housatonic's campus in downtown Bridgeport offers great opportunities for community outreach, with performance space, meeting rooms, art galleries, and other public spaces which provide the setting for cultural and educational activities creating a gathering place for the entire community and the focal point for lifelong learning.*

### Housatonic's Administrative Officers:

The President:

**Dr. Janis M. Hadley**

The Dean of Administration:

**Dr. Paul S. McNamara**

The Academic Dean:

**Dr. Ruth K. MacDonald**

The Dean of Outreach Services:

**Dr. Robert H. Thornton**

The Dean of Students:

**Dr. Lisa M. Montgomery**

### The Housatonic Community College Foundation, Inc.

The Housatonic Community College Foundation, Inc., was formed in 1990 by a group of Greater Bridgeport area residents to assist the College and its students beyond the fundamentals provided by the state, and to help the College grow as a unique resource. It provides resources for scholarships, equipment, community outreach, and for the art museum and its collection.

Through fund-raising efforts, the Foundation has awarded over \$280,000 in scholarships and other assistance to Housatonic students, since its founding. It continues to seek ways to assist the College and to identify sources of additional funds. The Foundation is approved by the IRS as a tax-exempt organization. Contributions can be sent to:

**HCC Foundation, Inc.**  
**900 Lafayette Boulevard**  
**Bridgeport, CT 06604-4704.**

[www.hcc.commnet.edu](http://www.hcc.commnet.edu)

## THE COMMUNITY COLLEGE SYSTEM MISSION

Connecticut's Community Colleges are state-wide leaders and partners in the academic, economic, and cultural lives of our communities, providing comprehensive, accessible, innovative, and affordable learning.

To realize this distinctive mission, the Community Colleges:

- Provide a broad range of credit and non-credit liberal arts and sciences, career, and technical, associate degree and certificate programs leading to transfer, employment, and lifelong learning;
- Promote learner success and inclusion through a stimulating, nurturing learning environment, high-quality instruction, support services, and co-curricular activities;
- Support economic development through partnerships with labor, business, industry, government and our communities, providing workforce development, business development and technology transfer;
- Build community through the sponsorship of intellectual, cultural, social and recreational events and activities;
- Engage students and community members to become active and responsible leaders in their communities.

## ACCREDITATION

Housatonic is accredited by the Board of Governors for Higher Education of the State of Connecticut and by the New England Association of Schools and Colleges, Inc., a national, non-governmental organization whose affiliated institutions include elementary schools through institutions offering post-graduate instruction. Accreditation by the New England Association indicates that an institution meets or exceeds criteria for quality, institutional integrity, and continuity. Assessment is periodically reviewed through a peer group review process.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of Housatonic Community College or to the New England Association of Schools and Colleges, The Sanborn House, 15 High Street, Winchester, Massachusetts 01890, (617) 729-6762.

Housatonic Community College curricula are licensed and accredited by the Board of Governors for Higher Education of the State of Connecticut. The College is authorized to award the Associate in Arts and the Associate in Science degrees.

For accreditation for the following programs, see:

Clinical Laboratory Sciences .....page 35  
Occupational Therapy Assistant....page 47  
Physical Therapist Assistant .....page 48