

**HOUSATONIC COMMUNITY COLLEGE**

**NAME CHANGE FORM**

**STUDENTS: Name(s) can only be changed with LEGAL DOCUMENTATION such as:  
Certified copy of a Marriage Certificate, Court Order, or Divorce Decree.**

A Drivers License and/or S.S. Card are NOT considered a legal document for name changes.

DATE OF BIRTH: \_\_\_\_ - \_\_\_\_ - \_\_\_\_      SOCIAL SECURITY #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

BANNER ID #: @ \_\_\_\_\_

**NEW NAME:**

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
(Please print)

Check Box **COPY OF LEGAL DOCUMENT ATTACHED**

Check Box **CHANGE OF ADDRESS FORM ATTACHED**  
(Separate **change of Bio** form must be submitted)

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**OLD NAME:**

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
(Please print)

I understand that my name **CANNOT** be changed unless the required legal documentation is attached.

STUDENTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If you have turned in a Graduation Evaluation check this box so we can update your Graduation File.

Entered in by: \_\_\_\_\_  
(Initials)

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**\* Please NOTE** that you should notify the Social Security Administration Office with all name changes.  
If you are an HCC Financial Aid Recipient – Please submit your “NAME” change to their Office - Room A102